

Nevada County Charter Services Authority



A CALIFORNIA JOINT POWERS AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

JUNE 17, 2026 | 9:30AM

13024 Bitney Springs Road
Building 9, Room 204
Nevada City, CA 95959

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 APPROVAL OF AGENDA

4.0 PUBLIC COMMENT

Members of the public are encouraged to participate in board meetings and express their views on agenda items or non-agendized items within the Board's jurisdiction. Agendized items may either be addressed at this time or when the items come up for discussion. To facilitate participation, individual members of the public are limited to 3 minutes each, with the total number of minutes for this agenda item limited to 30 minutes. In exceptional circumstances requiring full public input, a Board Member, with Board consent, may adjust the time allowed per speaker or for public input as needed. The Board cannot discuss or take action on non-agendized items, but such items may be agendized for discussion and/or action at a later Board meeting.

5.0 CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The NCCSA Director recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Board on the Consent Agenda is considered in full and adopted as recommended.

5.1	Approval of Minutes dated May 20, 2026	Attachment A
5.2	Approval of Warrant Register Report for May	Attachment B

6.0 INFORMATIONAL/DISCUSSION ITEMS

6.1	Director of Special Education Report	Director of Special Education
6.2	Financial Update	Meshawn
6.3	Dissolution Update	Meshawn/Suzanne

7.0 ADJOURNMENT

Access to Board Materials: Documents provided to the Board regarding an open session item on the agenda will be made available for public inspection in the NCCSA office located at 13024 Bitney Springs Road, Bldg 9, during regular business hours. Additionally, these documents are accessible on the NCCSA website at nevcooca.org

Accessibility: Individuals who require special accommodations or modifications to access the written materials or participate in the public meeting should contact Administrative Assistant, Shannon Boling, at sboling@nevcooca.org or (530) 272-7760. Please notify NCCSA at least 48 hours before the meeting to facilitate reasonable arrangements for accessibility and necessary accommodations, auxiliary aids, or services.

Notice of Non-Discrimination:

Nevada County Charter Services prides itself on being inclusive and equity-minded. NCCSA does not discriminate on the basis of race, color, national origin, sex, disability, age, religious creed, gender, sexual orientation, gender expression, marital or parental status, ancestry, national origin, ethnic group identification, disability, medical condition, homelessness or foster status, in its programs or activities.

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BOARD OF DIRECTORS REGULAR MEETING

MAY 20, 2026 | 9:30AM

13024 Bitney Springs Road
Building 9, Room 204
Nevada City, CA 95959

1.0 CALL TO ORDER

The meeting was called to order at 9:58am.

2.0 ROLL CALL

Board members Peter, Holly, Jenn, and Denis were present. Jonathan was absent. Suzanne, Shannon, Meshawn, and Molly were also present.

3.0 APPROVAL OF AGENDA

Holly moved to approve the agenda. Denis seconded.

AYES: All NOES: None

4.0 PUBLIC COMMENT

There was no public comment.

5.0 CONSENT AGENDA

5.1	Approval of Minutes dated April 15, 2026	Attachment A
5.2	Approval of Warrant Register Report for April	Attachment B

Holly moved to approve the consent agenda. Denis seconded.

AYES: All NOES: None

6.0 INFORMATIONAL/DISCUSSION ITEMS

6.1 Tech Update

- Kim and Nick are working together on a transition plan for both devices and tech accounts. There is not an easy way to transfer apple subscriptions to each site, so when the ipads get returned to Kim at the end of the school year, she will erase any account information. When they are returned to sites, each site can resubscribe to the apps with their own account information.
- Laptops can stay with staff over the summer. Those who are not returning in the fall will turn their laptops into Nick.

6.2 SPED Director Report

- Suzanne has been busy working with parents, prepping for meetings, and doing hiring for next year. Forest's IEP Implementation Review is complete and she's now working on the Student Record Review for the CIM process.
- The last CAST meeting was held May 1st and went well. The team reflected on the past year and overviewed end of year procedures with staff.
- Megan L. led a training on LEA BOP/Medi-cal billing - FCS staff would like one of their own.
- Sites who serve kids under 6 need to be aware of the DRDP data collection window which happens in the spring and fall. All staff should be trained on how to complete the assessment (new training opportunities will be available in the fall).

6.3 Financial Update

Meshawn reported that the budget looked good and we are where we thought we would be this year.

6.4 Superintendent's Council Report

Holly reminded directors to begin attending the meetings so they can vote.

6.5 Dissolution Update

- Dana and Jane have been contacting vendors to collect remaining invoices for final payouts. Dana will contact Marshall when it's time to cancel the credit card (after the last billing cycle).
- Molly has divided up the psych protocols and will distribute them to each site for use next year.
- There are still some furniture items on the list that are up for grabs. Holly has said anything not claimed can stay at NCSA.
- The last Board meeting will be held June 17, 2026. Lunch will be provided.

7.0 ACTION ITEMS

7.1 Discussion and approval of Board Resolution appointing Meshawn Simmons as the Business Agent/Custodian of Records for the JPA.

Holly moved to approve a Board Resolution appointing Meshawn Simmons as the Business Agent/Custodian of Records for the JPA. Jenn seconded
AYES: All NOES: None

7.2 Discussion and approval of stipend for Meshawn Simmons as the Business Agent/Custodian of Records for the JPA.

Holly moved to approve a \$3,000 stipend to Meshawn Simmons for her work as the appointed Business Agent/Custodian of Records for the JPA. Jenn seconded.
AYES: All NOES: None

7.3 Approve budget revision # 1: Settlement of Prior-Year Special Education Obligations.

Jenn moved to approve the budget revision #1: Settlement of Prior-Year Special Education Obligations. Denis seconded.
AYES: All NOES: None

9.0 ADJOURNMENT


The meeting was adjourned at 10:52am.

ReqPay12a

Board Report

Checks Dated 05/01/2026 through 05/31/2026					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
26-95006531	05/01/2026	GOHAR BAZEMORE DBA BAZEMORE EN TERPRISES LLC	01-5800		1,257.30
26-95006532	05/01/2026	NEVADA CITY SCHOOL OF THE ARTS DBA RAVEN SPRINGS LLC	01-5600		1,657.69
26-95006941	05/08/2026	BOLING, SHANNON R	01-5220		58.29
26-95006942	05/08/2026	BUBECK, RACHAEL A	01-5220		244.32
26-95006943	05/08/2026	GOHAR BAZEMORE DBA BAZEMORE EN TERPRISES LLC	01-5800		1,257.30
26-95006944	05/08/2026	MORSE, JULIE A	01-5220		84.10
26-95006945	05/08/2026	OLAFSSON-GOLDBERG, ERIN	01-5220		812.56
26-95006946	05/08/2026	POGGENSEE, ALISA J	01-5220		140.65
26-95006947	05/08/2026	RODGERS, ELENI P	01-5220		306.80
26-95006948	05/08/2026	THE STEPPING STONES GROUP LLC	01-5800		175.50
26-95007421	05/15/2026	ELAN FINANCIAL SVCS	01-4300	221.84	
			01-4700	363.76	
			01-5800	1,504.80	2,090.40
26-95007422	05/15/2026	GOHAR BAZEMORE DBA BAZEMORE EN TERPRISES LLC	01-5800		1,362.08
26-95007423	05/15/2026	NOCERINO, MARC G	01-5220		77.00
26-95007424	05/15/2026	RODEHORST, KATIE L	01-5220		686.18
26-95007425	05/15/2026	THE STEPPING STONES GROUP LLC	01-5800		351.00
26-95007426	05/15/2026	YOUNG, MINNEY & CORR LLP	01-5802		355.50
26-95007729	05/22/2026	BITNEY COLLEGE PREP HIGH SCHOOL	01-8677		891.36
26-95007730	05/22/2026	FOREST CHARTER SCHOOL	01-8677		9,582.13 /
26-95007731	05/22/2026	GOHAR BAZEMORE DBA BAZEMORE EN TERPRISES LLC	01-5800		1,466.85
26-95007732	05/22/2026	HARRISON, MOLLY J	01-5220		65.25
26-95007733	05/22/2026	KAPP, ANNA A	01-5200		75.00
26-95007734	05/22/2026	KASPER, KELLEY G	01-5220		248.53
26-95007735	05/22/2026	NEVADA CITY SCHOOL OF THE ARTS	01-8677		5,348.17 /
26-95007736	05/22/2026	NH EMPLOYMENT SECURITY ATTN: C ASHIER	01-3501		98.00
26-95007737	05/22/2026	SCHMELLING, EVELYN A	01-5220		35.52
26-95007738	05/22/2026	TWIN RIDGES HOME STUDY CHARTER SCHOOL	01-8677		2,674.08
26-95007739	05/22/2026	YUBA RIVER CHARTER SCHOOL	01-8677		3,788.28
26-95008155	05/29/2026	BUTTE COUNTY OFFICE OF EDUCATION	01-5800		2,700.00
26-95008156	05/29/2026	GOHAR BAZEMORE DBA BAZEMORE EN TERPRISES LLC	01-5800		1,550.67
26-95008157	05/29/2026	NEVADA COUNTY SUPERINTENDENT	01-5800	3,570.00	
			01-9795	123,496.00	127,066.00 /
26-95008158	05/29/2026	PRINCIPAL LIFE INSURANCE CO	01-9514		7,423.74 /
26-95008159	05/29/2026	UHS PREMIUM BILLING	01-9514		33,219.37 /

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

 ERP for California

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Checks Dated 05/01/2026 through 05/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
			Total Number of Checks	32	<u>207,149.62</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	NCCSA	32	207,149.62
Total Number of Checks		32	207,149.62
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u>207,149.62</u>