

Twin Ridges Home Study Charter School
Board of Directors MINUTES
December 13th, 2017
111 New Mohawk Road, Nevada City, CA 95959
530.478.1815

- ROLL CALL:
- 1. Brenda Royer, President, Grandparent - Present
 - 2. Drew Prakash, Vice President, Parent - Present
 - 3. Cathy Alkire, Alumni Parent - Present
 - 4. Jessica Fowler, Teacher- Present
 - 5. Trina Hunner, Teacher- Present
 - 6. Lindsey Nieman, Parent - Present
 - 7. Mary Padua, Nevco Community Member- Present
 - 8. Jaynie Aydin, Director (Non-Voting)- Present
 - 9- Michelle Peterson, Business Manager (Non-Voting) - Present

- A.
- 1. Call to order by Brenda Royer, Board President at 9.06am
 - 2. Guests welcomed: Bridgette Phipps – Parent, Sarah Gordon- Teacher
 - 3. Open Public Forum/Public comment on non-agenda items, if any (Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the Board president, please identify yourself. Members of the public may at this time make brief comments regarding items not on the agenda, although no action may be taken.) Sarah Gordon requests the Board move the closed session to the end of the meeting after votes have been cast. This allows an audience member to participate and observe in the board proceedings.
 - 4. Closed Forum – No items for discussion

- B.
- Approval of November 15th, 2017 Minutes
 Moved to Approve Drew Second Jessica
 Yes ____ No ____ Abstained ____ Approved Unanimous

Approval of the December 13th, 2017 Agenda
 Moved to Approve – Drew Second - Lindsey
 Yes ____ No ____ Abstained ____ Approved Unanimous

- C.
- 1. Director’s Program Sharing/Reports:
 - a. Enrollment – 174, application for next year’s Kindergarten class being accepted.
 - b. SB740 Update – Michelle and Jaynie are waiting for final audit reports generated by NCSOS so that they can work with accurate numbers for the reconsideration process. Aim to get the listed as an action item on the February agenda.

- c. Board Training and Board Needs Report
- d. Staffing Report – Sarah expresses concern of wording used in the Board meeting agendas and concern over wording in the TRHS Bylaws. Board acknowledges. Wayne Strumfer from MY will be coming to the TRHS Board for a training on January 17th this will be a longer meeting than usual cost will be between \$800-1200.
- e. Oversight report – County oversight report was positive. NCSOS states the TRHS is doing really well in their view. NCSOS business services will continue to support TRHS until end of the school year. All of the regulations and elements required in oversight passed through the county oversight visit.
- f. Audit Report – Michelle reviews the TRHS Audit report there were two finding in accounting and the items have already been addressed by implementing new safeguards when taking donations.
- g. Stipends for Teachers teaching enrichment lessons – Michelle and Jaynie will work on adding additional stipends scale for teachers doing work beyond what their regular job duties entail.

2. Business Report by Michelle Peterson:

- a. November Expenditures (see attached documents if applicable).
- b. Monthly Budget Reports for November (see attached documents if applicable).

D. Action/Discussion Items:

1. Does the Board of Directors approve the November, 2017 Monthly Expenditures?

Moved to Approve - Cathy Second - Mary
Yes ____ No ____ Abstained ____ Approved-

2. Does the Board of Directors approve the 2016-17 SARC? (Tabled from November 15th) TABLED. SARC due in February.

Moved to Approve- Second -
Yes ____ No ____ Abstained ____ Approved –

E. Nominations for TRHS Board of Directors & Board Secretary – Bridgette Phipps nominated by Drew for board secretary. Cathy seconds the nomination

F. Comments and concerns for next meeting?

G. Move to adjourn Drew moves to adjourn, Cathy seconds. Board adjourns at 10.37am

Next Meeting Date:

January 17, 2018, 9AM., 111 New Mohawk Road, Nevada City, California 95959

This agenda was posted at least 72 hours in advance of the meeting at 111 New Mohawk Road, Nevada City, California 95959, 712 Olive Street, Wheatland, CA 95692, 10046 Church Street, Truckee, CA 96161

Posted: 12/08/2017

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at 111 New Mohawk Road Nevada City, CA 95959 or www.trhs.us

For more information please call 530-478-6400 ext. 203.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 203 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1);