



Twin Ridges Home Study Charter School

Board of Directors

Regular Meeting Agenda

(530) 478-1815

www.trhs.us

Date: October 4, 2018 at 9:00am

Meeting Place: 111 New Mohawk Road, Nevada City, CA 95959

This meeting is being conducted by teleconference at the following location: 2698 B Street, Al Dhafra Air Base, United Arab Emirates. Duane Crowder will be participating from the teleconference location. The teleconference location is open to the public and any member of the public has an opportunity to address the Board from the teleconference location in the same manner as if that person attended the regular meeting location. Government Code § 54953(b)(1)

1. Call to Order by Drew Prakash, Board Chair, at _____

2. Roll Call: Quorum: _____ of 4

Board of Directors:

Drew Prakash, Chair, Parent

Duane Crowder, Vice-Chair, Parent (via teleconference)

Charles Antouri, Parent

Joy Beresky, Teacher

April Cretzman, Parent

Trina Hunner, Teacher

Vanessa Kulgoski, Parent

Brenda Royer, Grandparent

Advisors to the Board:

Pauline Takhar, Director (in training)

Kelley Soper, Interim Director

Michelle Peterson, Business Manager

Sarah Gordon, Secretary

3. Guests Welcomed:

4. Public Comment:

(Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the Board chair, please identify

yourself. Members of the public may at this time make brief comments regarding items not on the agenda, although no action may be taken.)

5. Approval of the September 6, 2018 Regular Meeting Minutes

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

6. Does the Board approve the October 4, 2018 Agenda?

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

7. Program Sharing & Reports:

Director’s Report

- New Director: Pauline Takhar
- Enrollment: 160, plus 5 enrolling second semester
- 111 New Mohawk Site Facilities Update
- Resource Coordinator Job Description

Business Report

- September 2018 Expenditures
- Audit Updates
- Adoption of FCMAT (Fiscal Crisis & Management Assistance Team) Charter School Accounting and Best Practices Manual
- Budget Updates

8. Action Items:

Does the Board approve the Resource Coordinator Job Description?

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

Does the Board approve the Resolution # 1819-102 to place Pauline Takhar on the CalCard account?

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

Does the Board approve the Resolution # 1819-103 to place Pauline Takhar on the Tri-Counties Bank account?

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

Does the Board approve the August 2018 Expenditures?

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

Does the Board approve the adoption of FCMAT (Fiscal Crisis & Management Assistance Team) Charter School Accounting and Best Practices Manual?

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

9. Future Agenda Items:

- a. Mileage Policy
- b. Job descriptions: Records Specialist/Registrar, Technology Coordinator
- c. Funding/budget training
 - i. Budget revenues and priority of allocations (ie: Salaries, Student allowance, Reserves)
- d. Bylaws - yearly update/approval
- e. Employee Handbook - yearly update/approval
- f. Student & Parent Handbook - yearly update/approval
- g. Teacher Discipline Policy

10. Open Session Adjourned at _____

Move to Approve

Yes _____ No _____ Abstained _____ Approved _____

11. Next Meeting Date:

November 1, 2018 at 111 New Mohawk Rd., Nevada City, CA 95959

This agenda was posted at least 72 hours in advance of the meeting at:
 111 New Mohawk Road, Nevada City, California 95959
 712 Olive Street, Wheatland, CA 95692
 10046 Church Street, Truckee, CA 96161
 2698 B Street, Al Dhafra Air Base, United Arab Emirates

Posted: September 28, 2018

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at 111 New Mohawk Road Nevada City, CA 95959 or www.trhs.us. For more information please call [530-478-1815](tel:530-478-1815)

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact TRHS at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}.