



# Twin Ridges Home Study Charter School Board of Directors

## Regular Meeting Agenda

(530) 478-1815

[www.trhs.us](http://www.trhs.us)

**Date:** December 5th, 3:30 p.m.

**Meeting Place:** 111 New Mohawk Road, Nevada City, CA 95959

**A. Call to Order by Vanessa Kulgoski, Board Chair, at \_\_\_\_\_**

**1. Roll Call: Quorum of \_\_\_\_\_**

Board of Directors:

Vanessa Kulgoski, Chair, Parent

Charles Antouri, Parent

Amber Buchanan, Parent

April Cretzman, Parent

Marieke Furnee, Parent

Advisors to the Board:

Jennifer Sheffo, Interim Director

Holly Arellano, Business Technician

Nicole Raglin, Secretary

**2. Guests Welcomed:**

**3. Public Comment:**

(Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the Board chair, please identify yourself. Members of the public may at this time make brief comments regarding items not on the agenda, although no action may be taken.)

**B. Does the Board Approve the Consent Agenda?**

- **Adoption of the December 5, 2019 Meeting Agenda**
- **Approve of the November 7, 2019 Meeting Minutes**
- **Approve of Board Report - Financials - Warrants (11/01/19 to 12/01/19)**

Move to Approve \_\_\_\_\_ Second \_\_\_\_\_  
Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Approved \_\_\_\_\_

**D. Action Items**

1. Does the Board approve of the contract for Jennifer Dearduff for the position of Director of Twin Ridges Home Study Charter School for the term of December 2, 2019 to June 30, 2020?

Move to Approve \_\_\_\_\_ Second \_\_\_\_\_  
Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Approved \_\_\_\_\_

2. Does the Board approve of adding Jennifer Dearduff and Steve Hillis as authorized approvers for accounts payable?

Move to Approve \_\_\_\_\_ Second \_\_\_\_\_  
Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Approved \_\_\_\_\_

3. Does the Board approve of adding Jennifer Dearduff as an authorized signer on the Revolving Account and Clearing account, held at Tri Counties Bank?

Move to Approve \_\_\_\_\_ Second \_\_\_\_\_  
Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Approved \_\_\_\_\_

4. Does the Board re-approve the Business Technician step increase from Step 7 to Step 8 retroactively to the initial date of hire, July 8, 2019?

Move to Approve \_\_\_\_\_ Second \_\_\_\_\_  
Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Approved \_\_\_\_\_

**E. Program Sharing & Reports:**

1. Director's Report
  - Welcome director

2. Parent Group Report
3. Board Report
  - SARC Discussion
  - Enrichment location Nevada City
  - Conferencing equipment
  - Bylaws - Designated Directors And Terms

**F. Comments and concerns for future meetings?**

**Open Session Adjourned at \_\_\_\_\_**

Move to Approve \_\_\_\_\_ Scord \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Approved \_\_\_\_\_

**Next Meeting Date:**

January 9, 2019 at 111 New Mohawk Rd., Nevada City, CA 95959

Note: The first Thursday in January falls under Winter Break.

This agenda was posted at least 72 hours in advance of the meeting at:

111 New Mohawk Road, Nevada City, California 95959

712 Olive Street, Wheatland, CA 95692

10046 Church Street, Truckee, CA 96161

Posted: December 3, 2019

**Notice:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at 111 New Mohawk Road Nevada City, CA 95959 or [www.trhs.us](http://www.trhs.us). For more information please call [530-478-1815](tel:530-478-1815)

**Notice:** In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact TRHS at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. [G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)].