



Twin Ridges Home Study Charter School

Board of Directors

Regular Meeting Minutes

(530) 478-1815

www.trhs.us

Date: November 7th, 3:30 p.m.

Meeting Place: 111 New Mohawk Road, Nevada City, CA 95959

A. Call to Order by Vanessa Kulgoski, Board Chair, at 3:37 pm

1. Roll Call: Quorum of 5 (3/5th required)

Board of Directors:

Vanessa Kulgoski, Chair, Parent (Present)

Charles Antouri, Parent (Present at 3:40)

Amber Buchanan, Parent (Present)

April Cretzman, Parent (Present)

Marieke Furnee, Parent (Present)

Advisors to the Board:

Jennifer Sheffo, Interim Director (Present)

Holly Arellano, Business Technician (Present)

Nicole Raglin, Secretary (Present)

2. Guests Welcomed: Darlene Waddle (From the Superintendent's Office) and Jennifer Wynne

3. Public Comment: N/A

B. Does the Board Approve the Consent Agenda?

- Adoption of the November 7, 2019 Meeting Agenda
- Approve of the October 3, 2019 Meeting Minutes
- Approve of Board Report - Financials - Warrants
- Approve of First Interim Budget and Narrative

Per Darlene Waddle 4 reports are submitted per school year. 1st period interim submitted the May prior to adoption. Numbers are reviewed and funding formula applied.

The ADA (Average daily attendance is based on our attendance records and not based on enrollment. 160 is our declared maximum enrollment.

Funding considerations are attendance, grants, testing. Our reserves are within the State required 5%, but below the Superintendent’s suggested 20%.

Per Jennifer S. we are able to meet our spending requirements (Using unspent curriculum funds) with an end of year educational experience for students.

Move to Approve: Marieke Furnee Second: April Cretzman

Yes 5 No 0 Abstained 0 Approved

D. Action Items

1. Does the Board approve the TRHS Employee Handbook?

Move to Approve: Charles Antouri Second: April Cretzman

Yes 4 No 0 Abstained 1 Approved

2. Does the Board approve the revision of the Business Technician job description?

Move to Approve: Charles Antouri Second: April Cretzman

Yes 5 No 0 Abstained 0 Approved

3. Does the Board approve the Business Technician step increase?

Move to Approve: April Cretzman Second: Charles Antouri

Yes 5 No 0 Abstained 0 Approved

4. Does the Board approve of the formation of a committee to look at alternative site for Nevada City Enrichment Classes?

Move to Approve: April Cretzman Second: Charles Antouri

Yes 5 No 0 Abstained 0 Approved

E. Program Sharing & Reports:

1. Director's Report

- Enrollment/Attendance
Remy has been giving tours to families. We have 6-7 students interested and or enrolling. Current enrollment is 152. Wheatland location is full.
- Family Leave
Jennifer Sheffo will be taking family leave.
- Budget
Holly Arellano and Jennifer Sheffo met with the county
- CA Dashboard Local Indicators
The PSPS outages have caused a delay. Jennifer Sheffo is working on this. Should be ready December 2019.

2. Hiring Committee Report

Nicole Raglin reported that the committee would like the board to consider Meeting with the candidate to interview Jennifer Dearduff before approving The hire.

3. Board Report

- Moving Nevada City Enrichment to another location

F. Comments and concerns for future meetings?

Open Session Adjourned at 4:52 pm

Move to Approve: Charles Antouri Second: Charles Antouri
Yes 5 No 0 Abstained 0 Approved

Next Meeting Date:

December 5, 2019 at 111 New Mohawk Rd., Nevada City, CA 95959

This agenda was posted at least 72 hours in advance of the meeting at:
111 New Mohawk Road, Nevada City, California 95959
712 Olive Street, Wheatland, CA 95692
10046 Church Street, Truckee, CA 96161

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at 111 New Mohawk Road Nevada City, CA 95959 or www.trhs.us. For more information please call [530-478-1815](tel:530-478-1815)

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