



Twin Ridges Home Study Charter School Board of Directors

Regular Meeting Minutes

(530) 478-1815

www.trhs.us

Date: June 4, 2020 at 3:30 pm

Due to the Governor's directive for the State of California to shelter in place, the May TRHS Board of Directors meeting will be held via video conference.

Join Zoom Meeting

<https://us02web.zoom.us/j/82209249805>

Meeting ID: 822 0924 9805

One tap mobile

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Meeting ID: 822 0924 9805

Find your local number: <https://us02web.zoom.us/u/kjwYq7mDI>

A. Call to Order by April Cretzman, Board Chair, at 3:48 PM

1. Roll Call: Quorum of 5 of 7

Board of Directors:

April Cretzman, Chair/Parent **Present**

Charles Antouri, **Absent**

Joy Beresky, Teacher **Present**

Marieke Furnee, Parent **Present**

Steve Hillis, Teacher **Present**

Vanessa Kulgoski, Parent **Absent**

Jennifer Wynne, Parent **Present**

Advisors to the Board:

Jennifer Dearduff, Director **Present**

Remy Juliette , Interim Business Technician **Present**

Nicole Raglin, Secretary **Present**

2. **Guests Welcomed:** Darlene Waddle, Maureen Davies, Brenda Royer (Community member and enrichment teacher at Wheatland site.).

3. **Public Comment:**

Brenda Royer: Digital copies of URL need to go out.

(Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the Board chair, please identify yourself. Members of the public may at this time make brief comments regarding items not on the agenda, although no action may be taken.)

B. Does the Board Approve the Consent Agenda?

- **Adoption of the June 4, 2020 Meeting Agenda**
- **Approve of the May 7th, 2020 Meeting Minutes**
- **Approve of Board Report - Financials - Warrants (05/01/20 to 05/31/2020)**

Move to Approve: Steve Hillis

Second: Marieke Furnee

April: Waste Management is 3500, is it paid once a year?

Remy: Invoiced monthly but budgeted by fiscal year.

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

D. Action Items

1. Does the board approve Remy Juliette as administrator of requisitions in Escape?

Move to Approve: Marieke Furnee Second: Steve Hillis

Escape is the program to approve requisitions and Remy is filling in. It needs three approvals.

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

2. Does the board approve of the following US Bank credit card actions:
 - Remove Holly Arellano removed from the US Bank credit card account?
 - Add Jennifer Dearduff to the US Bank credit card account?

Move to Approve: Marieke Furnee Second: Jennifer Wynne

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

3. Does the Board approve of the following Tri Counties Bank account actions:
- Remove April Cretzman from the Tri Counties Bank account?
 - Add Remy Edwards to the Tri Counties Bank account?
 - Add Marieke Furnee to the Tri Counties Bank account?

Move to Approve: Steve Hillis Second: Joy Beresky

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

4. Does the Board approve of the Covid-19 Operations Written Report?
 Replacing the LCAP which is delayed until December, a Covid report was required instead. How things have changed, what we have done to address issues, etc.

Move to Approve: Marieke Furnee Second: Joy Beresky

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

5. Does the Board approve of the 2020-2021 Certificated Salary Schedule?
Formality to increase from 20 students per teacher to 25.

Move to Approve: Jennifer Wynne Second: Marieke Furnee

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

6. Does the Board approve of the Nevada City site lease?
Change is the 1000 deductible for repairs.

Move to Approve: Marieke Furnee Second: Steve Hillis

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes

Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

7. Does the Board approve of the Clerical Aide job description?
Change is adding input of purchase orders.

Move to Approve: Jennifer Wynne Second: Marieke Furnee

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

8. Does the Board approve of the Resolution 1920-107?

Move to Approve: Marieke Furnee Second: Steve Hillis

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

9. Does the Board approve of the following Calendars:
 -2020-2021 Administration Calendar?
 -2020-2021 Director Calendar?
 -2020-2021 Teacher's Calendar?

Move to Approve: Steve Hillis

Second: Jennifer Wynne

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

10. Does the board approve of Remy Edward's 2019-2020 contract, Business Tech Position?
 23 days for the end of the school year.

Move to Approve: Steve Hillis

Second: Jennifer Wynne

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

11. Does the board approve of the 2020-2021 Twin Ridges Home Study Charter School Budget?

Zero growth model, we are unclear with budget cuts that will happen on the state level. Budget will be revisited if cuts do happen.

Move to Approve: Marieke Furnee Second: Jennifer Wynne

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

12. Does the board approve of Steve Hillis as Board Vice Chair?

Move to Approve: Marieke Furnee Second: Jennifer Wynne

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

13. Does the board approve of the resignation of April Cretzman as a Board Member, and also resigning as Board Chair?

Move to Approve: Jennifer Wynne Second: Steve Hillis

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

14. Does the board approve of Marieke Furnee as Board Chair?

Move to Approve: Steve Hillis

Second: Jennifer Wynne

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5 No 0 Abstained 0 Approved 5/5

E. Discussion (Discussion items are not actionable):

1. Director review at one year, not calendar year.

April met with Peter at Forest, director review is once a year. Considering that since Jennifer Dearduff is a recent hire, it would make sense to have it at the one year mark of her contract, or calendar year, next June.

Last review was done 2012-2013 school year. A copy should be in the files at

the office. Add to agenda in October for a December review.

2. Graduation

In the past there has been a pool party.

3. Enrichment for 2020-2021 year

We do not have a sense of what we will be able to do yet in regard to the impact on school operations due to COVID-19.

Options are:

- 1) Going regular pre-Covid
- 2) Social distancing, checking temps, masks, 6 feet separation. Space is an issue, especially at Nevada City. Scheduling will be difficult.
- 3) No on campus classes.

Brenda Royer: Can Enrichment Teachers meet via Zoom in the event that we cannot meet in person?

Survey is being sent to families regarding possibilities listed above.

Foreseeable issues:

- Siblings and scheduling if days are scheduled by age
- Capacity
- Budget, paying enrichment teachers beyond current hours worked
- Safe spacing

4. ADA-retention Tabled

F. Program Sharing & Reports:

1. Director's Report

- Enrollment: 176 (Additional 30 are interested.)
 - Holly has left. Remy is in the position. Desiree has been offered Remy's position and she has accepted. She will start paperwork next week.
 - Budget
 - LCAP - Now due mid-December
2. Parent Group Report
 - Brainstorming if we cannot do enrichment, art contest, pen pals, poems, recipe, grandparent zooming.
 3. Board Report

G. Comments and concerns for future meetings?

Website structure, what we would like to have on the website. SH JW working on a report back.

Open Session Adjourned at 5:06 pm

Move to Approve: Steve Hillis

Second: Jennifer Wynne

Roll Call:

April Cretzman, Chair/Parent	Yes
Charles Antouri, Parent	Absent
Joy Beresky, Teacher	Yes
Marieke Furnee, Parent	Yes
Steve Hillis, Teacher	Yes
Vanessa Kulgoski, Parent	Absent
Jennifer Wynne, Parent	Yes

Yes 5	No 0	Abstained 0	Approved 5/5
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Next Meeting Date:

August 6, 2020, 3:30 PM at 111 New Mohawk Rd., Nevada City, CA 95959

*Note: Due to the current statewide shelter in place directive, this meeting may be cancelled or occur via video conference.

This agenda was posted at least 72 hours in advance of the meeting at:
TRHS Website

Posted: May 4, 2020

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at 111 New Mohawk Road Nevada City, CA 95959 or www.trhs.us. For more information please call [530-478-1815](tel:530-478-1815)

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact TRHS at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}.